



**Township of The Archipelago
Code of Conduct for Members of Council and Local Boards
Formal Complaint Form**

Part 1 | Complainant Information

Name: _____

Street Address: _____ City: _____

Province: _____ Postal Code: _____

Municipality: _____

Telephone Number _____

Email Address: _____

Part 2 | Complaint Information

Name of Member(s): _____

Name of Board
(if applicable): _____

What provision(s) of the Code of Conduct do you believe were contravened?

Set out all provisions alleged to have been contravened.



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Part 3 | Proclamation Information

Provide detailed reasons for why you have reasonable grounds to believe the Member has contravened the Code of Conduct?

Set out detailed reasons on additional pages if necessary. Specify which actions or incidents relate to which provisions of the Code of Conduct.

I have attached supporting records and/or additional pages. Yes No

I also intend to file an application for an inquiry regarding a possible contravention of the *Municipal Conflict of Interest Act* in relation to this matter. Yes No

Signature of Complainant

Date (MM/DD/YYYY)

Suggestions

- Complainants should review the full text of the Code of Conduct or relevant legislation.
- Complainants should review the Township's Complaint Protocol and may contact the Integrity Commissioner with questions about the process or procedure before filing.
- The personal information on this form is collected under authority of the *Municipal Act, 2001*.